Town and Country Pool

Board Meeting

Date: May 17, 2026
Recorder: Alex Hill
Attendees: Ciji Wright, Cynthia Kennard, Alex Hill, Anna Scott, Daniel Pierce, Emily Andrews, Jason Wilkinson, John Huster, Kathleen Stimely, Lora Kates, Stephen Andrews

1. Open Items and Status Updates

Owner: Ciji

Plastering Project

Completed items (confirm close-out):

- Confirm any remaining items and/or release final payment to contractor
- Post-plaster maintenance plan? — anything left to confirm

CPO:

- CPO Concerns
- '27 CPO coverage — Plan for alternative

Owner: Daniel & Ciji

Staffing Readiness

- Fully staffed!
- Any remaining needs prior to opening

Payments and Compliance

- Inspection Update

2. Treasurer

Owner: John

3. Membership

Progress Update

Revenue/Membership Target

Owner: Kathleen

4. Sponsorship

Progress Update

Updates:

- 35 local businesses solicited in person and provided with materials
- Follow-ups still in progress
- Sponsorship materials on website and paper copies available upon request
- Invoicing help - links sent, thank you Kathleen!
- Scheduling pest control for this week; please let Anna know any constraints

- New BDay Party form uploaded to website
- Summer Calendar uploaded to website (open to converting to pool email Google Calendar to streamline updates for Lora)

***Signed Sponsors*:**

- WS Fairgrounds ($1500)
- Page's Screenprinting ($900 w/ no new banner; amended to Couples Membership)
- Merino Pest Control (In-kind deal with provided pest control services)

Owner: Anna

5. Facilities, Maintenance & Snack Shack

Owner: Daniel & Cynthia

7. Swim Team

- June 11th - proposed date for family/fun meet (pool would close at ~5pm)

Owner: Emily & Stephen

8. Events and Programming

Progress Update

- "Party packet" will be on google form
- Open house event post-plaster — planning status (May 16th [3-5pm] open house - Laura will make flyer or banner)
- Website updates
- 2026 pool calendar
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Owner: Lora

9. Previous Meeting Action Items and Owners

Action Item	Owner	Update/Results
- Contact plaster co. about light and plaster maintenance doc	Ciji	In Progress
- Ask City to confirm easement	Daniel	In Progress
- Relay easement info to concerned resident	Ciji	In Progress
- Staff responsibilities and duties checklist	Ciji	In Progress
- Lifeguards and attendants bio on board and on website	Ciji and Anna	In Progress
- board member bios and contact info	Kathleen	In Progress
- Pool hours sign	Lora	In Progress
- revise rules for 12yo to come alone (waiver, swim test and behavior expectations)	Kathleen	In Progress
- work with Roslyn on sponsorship alignment	Anna	In Progress
- deep freezer and fridge	Daniel	In Progress
- 3 tarps for shade shelters	Daniel	In Progress
- Pest control prior to open house	Anna	In Progress

10. Next Meeting (June)

- Date: TBD
- Time: TBD