

Town & Country Pool

Board Meeting Agenda

Feb 5th 2024, St. Anne's Church

Planned- 6-7p

Actual- 6:04-8:06p

Our mission: To serve the pool and our members to the best of our ability.

Revised

I. Welcome and Call to Order

6:04

Jessica read swim team notes for Chris- Chris sent notes on 05Feb2024.

Met with other volunteers interested in helping on January 25th. There will be several people helping with running swim team, such as fundraising, meet management, and updating swimtopia. Additional conversations will be happening as we get closer to the start of the season.

GFSL schedule issued, I will follow up with the dates in a separate email to the board.

Chris Eklund and CT Turner will be taking over meet starter and referee roles from Andy Holtmann and Johnny Easter. Leslie Easter will also help with a mentorship type role to make sure things run smoothly during this transition year.

Sonya Cates purchased a new cover for the lane lines.

No updates to the financials since Leslie last reported. Only outstanding payment will be to reimburse Sonya Cates for the cover

I think the swim team could contribute to a possible sound system, especially if the prices hold around \$300

Introduction of board members-

Present Members-

John Jessica Simon Angi Bill Holly Katie Ciji- Member At Large- Cynthia

Consent Agenda

*Old Business Attention: **Vote Needed***

A. Motions from Special Meeting on 1/20/24

-Pool Management Co- is in the works. Board will vote once the quotes come in.

-Disclose Camera Locations- will disclose on the website

-Amend By-Law- roughly over the next 2 months work we will work on proposed ideas for the bylaws- there isn't a general membership to vote on now. Has to be done on 01June.

Board voted- all approved-

B. More Transparency

-Board Meeting Minutes will be sent via email and posted on the website.

-Budget- will be sent via email and posted on the website.

*New Business Immediate Attention: **Vote Needed***

*A. **Pool Opening**- Richard - spoke with Simon, waiting on a quote.*

***CPOs**- Holly- will help, need two other CPOs- issue with the vacuum- Bill has a quote on the cleaner. Chris will not be returning. Amy would be happy to help as needed- need two more people. Bill can help with vacuum. Richard does do CPO- simon will do it. We need to ensure pool quality. Sand filter has not been changed since 1995.*

Motion to ask Richard- approved by all

***Proposed Opening Date**- May 25 (angi motioned- all approved), Saturday- goal- concern about finding guards- hopeful for 9 full weeks of full hours and 4 weeks of limited hours. Contingent on life guards.*

Unsure of closing day- weather, lifeguard etc's

Consider New School Calendar- board agreed we will not be prorating membership to reflect school calendar change. Pool will be open for up to 13 weeks give or take a few weeks (pending lifeguard coverage)

B. Announcing 2024 Membership/Date

When are we starting to take applications? By the end up February. Pricing was voted on.

C. Pool Rules

Need to update pool rules- they need to be posted on the website and put on the membership application.

Motion to approve- approved by all.

D. March Members Meeting- *need to push it to April- due to not having members yet. Will have more information to present to everyone by then since we have only had one meeting.*

Motion to approve- approved by all

Second week in april

II. Chair's Report

- *Treasurer- John- John renewed board member insurance*

John presented a comprehensive budget

Motion to approve monetary amount on each starting account- by pool members

There are 2 accounts- checking and savings.

Cynthia will be on the signature

Treasurer email has been changed

John is moving us to quicken- roughly 120\$ year cheaper than QuickBooks, which had been used

Cynthia will be depositing money

Should we do w2 or 1099- John will talk to Ken- to gain facts

Do not want to do Early Bird-

What is the anticipated time frame to have raised the amount? Hopefully, have enough within the next two years.

Need to have starting balances in these funds

- *Membership*

Pricing will be sent out to members by the end of February in order to ensure ample time.

Angi broke down the potential membership systems as paper has been a struggle. This would also ensure only members are attending the pool as well as having an accurate headcount because people have to scan in.

Will do a website for us

Ability to suspend, activate and deactivate memberships

Can put all forms on there

Can pay online

Day at the pool Angi can help members sign up.

Katie suggested to hold a time at a meeting to help them learn the system. Angi agreed and said she'd be more than happy to help everybody.

Change Guest pass- \$5 for every person- no matter their county- motion- approved

You can prepay

There was a concern raised by Katie about the \$27 transaction fee to pay your membership. Angi will look up into getting this removed and report back.

Angi was able to get it removed and we will accept checks and cash. There is no extra charge to members. If the member decides to pay through the membership portal, there will be a transaction fee. That is the discretion of the member.

Advertisements need to be made to encourage membership

Angi will look into it

- *Social- Social/ fundraising concern- If we do family field day, do we think it would make more for the pool?*

We don't want to push with fundraising.

After the field day email was sent out- people said they don't want to pay a lot/ some people said they would volunteer.

For the people who actually said they would volunteer we really need them to stick to their word. All board needs to be there. Board must be and work at every event since there are a lack of volunteers.

Field day Saturday May 4th 1-5. A flyer has been made.

What is making money at this event- most people don't want to pay a fee, so if there is a fee, it needs to be cheap.

Should be open up to the whole neighborhood

Great draw in- Sud machine, but it does cost.

Bringing in money-

Entry fee- per family- pay once- \$10 a family

Raffle

Concessions

Maybe partner with TCNA?

Memorial Day - Snow cone was approved

Reached out to Old Richmond grill

Wants to cut back food trucks, think there were too many last year.

Back to school bash

July 4th- sell pizza on Thursday. Maybe the hotdog guy?

Music on the hill- did we make money? Jessica said we made over \$600 profit. Did it break even

- *Sponsorship/Fundraising- we will continue with the brick project that will be the majority of fundraising for this year. The membership increase will compensate for fundraising. As it was mentioned at the meeting of members in January, that people were tired of fundraising.*

- *Secretary*

Newsletters will start in May

Please do not delete emails

Jessica will send website information to Katie.

At the March meeting we need to determine timeframes of response times for emails/ Facebook tags.

Put somewhere on Facebook that inquires need to go to email only. That way there is a record.

Please note- Katie left at 7:30. The meeting was still going and Ciji took notes.

The below were not discussed as the meeting had lasted over two hours (an hour over planned time).

Grounds

III. President's/ COB Report

- *Special Meeting Concerns.*
- *Annual Meeting (2)*
- *Lifeguard Report*
- *Tables and Umbrellas*

IV. Announcements

In Kind donations- Vulcan and \$200 from neighbor

V. Meeting Closing

- *Review items that need attention before the next meeting.*
- *All Meetings unless otherwise discussed will be on Mondays at 6pm.*

VI. Adjournment

Questions from email- Lauren Sorel

**-Could you tell me what other plans the board has for transparency with the membership this season?
Will there be updates after monthly board meetings?**

- The board minutes are the updates for members. Those minutes will be sent out via email to all current pool members. We will also post them on the website as well as the budget.

- Will members get a say in how the budget is used?

- Members will always be updated of major pool board decisions regarding the budget. Membership dues go toward pool operations which is shown in our 2024 budget.

-When will there be an update on management companies?

- Pool management companies are being looked into by leadership.

-At the March meeting will there be amendments made to the bylaws to reflect the new “Member at Large” position? As well as the motion for no two members of the same household to hold office during the same term?

- First, please note there has to be a current membership to vote, not the past membership. We will have to wait till June to do this in order to remain transparent.
- The actual motion was for the NEW board to change the by-law so that if multiple people from the same house are on the board, they only get one board vote. Until by-laws are changed, two of our board members have relinquished their voting right to appease members.

-Why were the term limits removed? “No member of the board shall serve for more than three (3) years out of any five-year period in any capacity.” Seems like this is the best interest of the volunteers to not get burnt out and to keep fairness on the board.

- Most of the current board members were not on the board during the time of this bylaw change. However, it is our understanding that a past board member asked to continue on past their term. After consideration of the lack of people volunteering for the positions and if current board members wanted to give their time and energy, that board voted in the new by-law.

Votes were done via email and due by 5p Friday 09Feb.

Voting by board members- John and Simon will not vote because they are in the same household as other board members:

Major Items:

-Vote 1. Membership Dues Increase-

- Board is proposing we increase dues \$25.00 to help save for the replastering project.
- John has already included this in the new budget.
- We are still in line with neighboring pools and still one of the cheapest for our area.
- New prices for each membership \$325.00, \$325.00, \$450.00 & \$580.00

Ciji- yes

Angi- yes

Holly- yes

Katie- yes

Jessica- yes

Bill- yes

Chris held off due to wanting to read minutes.

Majority carried

-Vote 2. Membership Software-

- Angi has confirmed that we are able to accept checks. That means members will have the option to not pay the transaction fee (4.9%) when submitting their application online.
- Payment methods we will accept are check, cash.
- Reminder that John has already budgeted for the software and equipment. So no other fees will be added on top of the new membership increase, if they choose one of the other payment options.

Ciji- yes

Angi- yes

Holly- yes

Katie- yes

Jessica- yes

Bill- yes

Chris held off due to wanting to read minutes.

Majority carried

-Vote 3. Lifeguard/Attendant- We are still waiting for the Pool Management Quote. In the meantime, we have to start looking for guards.

- Increase Lifeguard Pay to \$12, Attendant pay will increase to \$9 for returning qualified attendants \$8 new attendants
- Increasing pay would help us be competitive with other pools
- More applicants
- John has updated the budget to reflect the pay increase for lifeguards and attendants.

Ciji- yes

Angi- yes

Holly- yes

Katie- yes

Jessica- yes

Bill- yes

Chris held off due to wanting to read minutes.

Majority carried

Vote 4.

- We have to have a CPO in place by March or April at the latest. Their name goes on the permit application for the pool. This could be Richard, Simon or Holly. Our major need is for someone to vacuum.

- Simon will be getting CPO certified to help with chemicals.
- Holly and Amy are still CPO certified and are also able to help with chemicals
- Richard- will charge us \$420 per week- with NO vacuuming. @5,460 for 13 weeks. Propose not to use Richard-

Ciji- yes

Angi- yes

Holly- yes

Katie- yes

Jessica- yes

Bill- yes

Chris held off due to wanting to read minutes.

Majority carried

. Vote 5.

- VOLUNTEER CPO- I am proposing we create a post asking for a volunteer CPO, mainly to help with vacuuming. We can offer a FREE membership for the season. This person will need to get CPO certified, which board will pay for. I'd like to create and post ASAP. This is NOT a board position.

Ciji- yes

Angi- yes

Holly- yes

Katie- yes

Jessica- yes

Bill- yes

Chris held off due to wanting to read minutes.

Majority carried

Vote 6.

- **Purchase a robotic vacuum to help supplement volunteer CPO. Bill is working on**

Ciji- yes

Angi- yes

Holly- yes

Katie- yes

Jessica- yes

Bill- yes

Chris held off due to wanting to read minutes.

Majority carried